

RULES AND REGULATIONS
and
CONSTITUTION
of the OPEN DIVISION



K-TOWN SOFTBALL LEAGUE

www.ktownsoftball.com

(Revised for Spring 2008)

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SECTION 1. RULES AND REGULATIONS FOR THE KSL OPEN DIVISION

A League, in order to function smoothly, must have a set of documents that govern organization and operation. The governing documents of KSL are the Constitution and Division Rules and Regulations. Members, managers, coaches, and players must understand the league rules. A copy of the Rules and Regulations adopted each year by the Winter Council (January) will be provided to each team representative at the Spring General Membership meeting (March).

SECTION 2. DIVISIONS OF PLAY

- A. The Open Division will be comprised of two (2) levels of competitive play. One division will be C and the second division will be called D. The Women's Division is a separate division of competitive play.
- B. Player and team eligibility to play in a specific division will be determined based on current NAGAAA Player and Team Rating Guidelines.

SECTION 3. RULE VIOLATIONS

There will be two (2) types of rule violations – minor and major. The Softball Council will determine into which category a situation will fall based on the specific details involved.

A. Minor Violations – A minor violation of KSL Constitution and Open Division Rules and Regulations determined by the Softball Council not to be intentional or flagrant will result in a reprimand, probation, or suspension for a period not to exceed five (5) games. The Softball Council will determine the severity of the consequences.

B. Major Violations – Any violation of KSL Constitution and Open Division Rules and Regulations determined by the Softball Council to be intentional or flagrant will result in a severe suspension for a period lasting from six (6) games until the end of the season. A year on probation will accompany any such suspension. Further violations while on probation will result in prompt expulsion from KSL.

C. Special Conditions –

- 1. Unsportsmanlike conduct at any KSL function or facility will not be tolerated.
 - a. Such actions as spitting, excessive use or profanity, obscene gestures, or throwing of objects will result in a hearing by the Softball Council in accordance with procedures outlined in the KSL Constitution Article XII Grievance/Appeal Process. Any such behavior determined to be minor in nature will result in one (1) warning by the umpire or Officer of the Day. The warning will be logged onto the Official Scorecard for use at the subsequent hearing.

- b. Any further infraction by a player, coach, or KSL member will result in expulsion from any game, facility, or function in question and suspension from KSL pending a hearing. Any KSL member involved in such activity will be asked to leave the ballpark or facility. Failure to leave, when asked, will result in expulsion from KSL.
- c. Any verbal abuse, fighting, physical abuse, or damage to property involving an umpire, officials, players, members, or fans by any KSL member will result in immediate expulsion from any game in question and immediate suspension from KSL. Any KSL member involved in any such activity will be asked to leave the ballpark or facility. Failure to leave, when asked, will result in expulsion from KSL.

2. The enforcement of this rule will be executed by the KSL Executive Officer designated as Officer of the Day by the Commissioner.

SECTION 4. KSL MEMBERSHIP

- A. **“Team” Membership in the Organization shall require dues in an amount of \$30.00 per person, per season, as set by the Executive Council.** Team membership dues may be paid by an individual or group or by a sponsor from the local business community. Divisional declaration must be made upon payment of team dues. All checks must be made payable to “K-Town Softball League.”
- B. **Each team must pay the necessary team payment (as set by the executive council) of the estimated amount of \$100.00 per team.**
- C. “Playing” Membership in the Organization shall require dues in an amount per person (\$30.00), per season as set by the Executive Council.
“Playing” Membership shall be defined as:
 - 1. An Eligible player.
 - 2. Permitted to participate fully in all activities of the Organization, including voting privileges.
- D. “Non-Playing” Membership in the Organization shall require dues in an amount per person (\$30.00), per season, as set by the Executive Council.
“Non-Playing” Membership shall be defined as:
 - 1. Any person other than an eligible player.
 - 2. Permitted to participate fully in all activities of the Organization, including voting privileges.
- E. “Booster Club” Membership in the Organization shall require dues in an amount per person (\$30.00), per season, as set by the Executive Council.
“Booster Club” Membership shall be defined as:
 - 1. Any person other than an eligible player or a non-playing member.
 - 2. Permitted to participate fully in all activities of the Organization, excluding voting privileges.
- F. No refunds of team or membership dues will be made by KSL after the start of regular season play.

- G.** Only KSL members are allowed on the field and bench area.
- H.** Authorization must be obtained before the name or photograph of any KSL member may be published or announced by KSL. KSL cannot be held responsible for the actions taken by any media that does not have KSL approval.
- I.** Any person, team, or sponsor who presents a check to KSL that is not honored by the bank will be required to pay a \$30 (thirty dollar) fee and any dues via certified check or money order before that person or team is allowed to participate in KSL. Any person, team, or sponsor who presents more than one (1) check in a calendar year, which is not honored by the bank, may be required by the Executive Council to pay any monies due KSL via certified check or money order for the remainder of that year and the following year.
- J.** The Executive Council may declare any person or sponsor ineligible for membership in KSL if such person has any debt to KSL and has failed to make satisfactory arrangements for repayment of such debt. Any such declaration of ineligibility will require the affirmative votes of 75% of the Executive Council.
- K.** Playing or Non-Playing members in possession of assets belonging to KSL shall return such assets to KSL on demand. Any problems regarding assets shall be resolved by the Executive Council.

SECTION 5. TEAM MEMBERSHIP

- A.** Team membership shall be limited to eighteen (18) players per roster. Team membership shall include unlimited “non-playing” members and unlimited “booster club” members.
 - 1.** A team roster with player ratings must be presented to the Open Secretary before the KSL regular season begins on a date set by the Executive Council. The final team roster and player ratings must be presented to the Open Secretary by a date set by the Open Executive Council.
- B.** A player may not change teams without being released. A player may not change teams after the team completes the 3rd weekend of play. To change teams, a player must inform both coaches and the Open Division Commissioner of his/her intent. A new registration form must be completed and approved by the KSL Commissioner, Open Division Commissioner or Officer of the Day before that player is eligible. A player may plea a hardship case to the Open Executive Council to waive this rule.
- C.** New players may not be added to the team roster after the team completes the third weekend of play. Cases of hardship may be appealed to the Open Division Executive Council.

SECTION 6. INDIVIDUAL REGISTRATION

- A.** **Every member must submit a KSL registration form and pay membership dues before he/she is eligible to participate.** A member must sign his/her own form which must then be signed by the team coach or manager. It is the coach or manager’s responsibility to submit any registration forms and dues to the KSL Commissioner, Open Division Commissioner, or Officer of the Day before that member participates.

- B.** In any case where this procedure is not followed properly, the coach accepts the personal responsibility for any consequences that may result in terms of liability. The member and the coach in question would both face possible disciplinary action.
- C.** A playing member must have an approved NAGAAA rating on file with KSL before he/she is eligible to play.

SECTION 7. PLAYER ELIGIBILITY

KSL Rules and Regulations will govern player eligibility. Violation of these Guidelines will make the player in question ineligible for participation in that particular category of competition. Any Fall season sanctioned by KSL will abide by regular season guidelines.

- A.** Regular Season Guidelines
 - 1.** A player must be duly registered and on only one (1) KSL team.
 - 2.** A player must be at least eighteen (18) years of age by the date he/she joins the league.
 - 3.** A player must not be on suspension on game day.
 - 4.** Players under twenty-one (21) years of age are not allowed to participate in functions that are hosted at establishments that require a minimum age of twenty-one (21) to enter.
- B.** KSL Post-Season Tournament Guidelines
 - 1.** A player must be duly registered and on only one (1) KSL team.
 - 2.** A player must be at least eighteen (18) years of age by the date he/she joins the league.
 - 3.** A player must not be on suspension on game day.
 - 4.** Players under twenty-one (21) years of age are not allowed to participate in functions that are hosted at establishments that require a minimum age of twenty-one (21) to enter.
 - 5.** A player must have been present and listed for participation in a minimum of 50% of his/her respective KSL Open Division team's regular season games as determined by the official KSL scorebook or scorecard. Cases of hardship may be appealed to the Softball Council.
- C.** GSWS Tournament Guidelines (Spring 2007 if accepted into NAGAAA)
 - 1.** A player must be duly registered and on only one (1) KSL team.
 - 2.** A player must be at least eighteen (18) years of age by the date he/she joins the league.
 - 3.** A player must not be on suspension during the dates of the GSWS.
 - 4.** Players under twenty-one (21) years of age are not allowed to participate in functions that are hosted at establishments that require a minimum age of twenty-one (21) to enter.
 - 5.** A player must have been present and listed for participation in a minimum of 50% of his/her KSL Open Division team's regular season schedule as determined by the official KSL scorebook or scorecard. Cases of hardship may be appealed to the Softball Council.
 - 6.** A player must satisfy any other requirements for participation as may be established by NAGAAA.

SECTION 8. SCHEDULES AND STANDINGS

- A. The KSL season schedule will be prepared by the Executive Council after the deadline to register teams. KSL Team Representatives will be issued a season schedule as soon as it becomes final.
- B. Team Representatives will be issued a season schedule and KSL line-up cards before the season starts. The team listed second on the season schedule will be designated as the home team and will occupy the third base bench.
- C. It is the responsibility of the Open Commissioner or his/her designee to inform the team representatives as to whether or not the field is playable. It is the team representative's responsibility to inform the players.
- D. Games cancelled will be rescheduled at the discretion of the Open Executive Council. The Open Secretary will notify in writing the team representative of each team involved in the revised schedule.
- E. In the event of change in weather conditions after a game has started, the umpire can suspend a game until weather conditions improve, or cancel a game. ASA Rules apply for all suspended and/or cancelled games.
- F. Request for schedule changes will be decided by the Open Executive Council. Teams must give a 30-day written notice for a possible schedule change. Schedule change requests on less than 30-days notice may be considered in extreme circumstances. The Open Executive Council has the right to refuse a schedule change request.
- G. If a team leaves the league during the season for any reason, all teams shall receive a win whether or not they have played the team in question.
- H. Standings will be kept by KSL and will be published regularly.

SECTION 9. LENGTH OF GAME

The time limit for all games will be determined prior to the start of the regular season by the Executive Council and announced at the HSL Spring General Membership Meeting.

- A. A game will have a time limit of 60 minutes.
- B. All tie games will continue, using the ASA tie breaker rule, after the time limit expires or after seven (7) innings have been completed, until a team wins.
- C. A team shall be declared winners if, after five (5) completed innings they have scored twelve (12) runs, or fifteen (15) runs after four (4) innings, or twenty (20) runs after three (3) innings, more than their opponent. Complete innings must be played, unless the home team scores the run ahead limit while at bat.
- D. All post-season trophy games will be played for a full seven (7) innings (six and one-half (6 & ½) if the home team is ahead) with no time limit and/or run rule.
- E. Rule changes related to time limits and scheduling may be implemented by the Executive Council as deemed necessary before and during the season and/or post-season.
- F. If games are delayed for rain or other inclement weather, the Officers of the Day may change the format of games in order to try and complete all the games of the day.

SECTION 10. PLAYING RULES

KSL will abide by the official softball rules adapted by the Amateur Softball Association (ASA) with the following exceptions:

- A. KSL Open Division Rules and Regulations and an official ASA Rulebook will be at the field during all games to assist in resolving any potential conflicts.
- B. All KSL games shall be officiated by an ASA accredited umpire. If such an umpire is not available, any knowledgeable member of KSL mutually agreed to by both managers, having both signed the official scorecard prior to the game, with the Officer of the Day present, will be allowed to officiate.
- C. The Home Plate Umpire will be the official scorekeeper. Prior to the start of each game, the coaches, using the KSL Line-up Card, must provide the Home Plate Umpire and the opposing coach with the official line-up including substitutes and players present but unable to play due to injury. The home team's scorebook will be the official scorebook. If the home team does not have a scorekeeper, then the visitor's scorebook will become the official scorebook. The umpire will note this on the official scorecard. The official KSL Line-up Card will determine HSL standings and player participation.
- D. Official Line-up – A team shall consist of no fewer than nine (9) players. A team shall not be allowed to start or continue a game with fewer than nine (9) players. A team that begins with nine (9) players may add a tenth (10) player during the game. Such tenth (10) player must bat in the tenth (10) position in the line-up. A team that begins play with nine (9) players will be penalized with an automatic out in the tenth (10) spot in the line-up. A team that begins play with ten (10) players may end the game with nine (9) players, but the missing player becomes an automatic out in the line-up. (ASA Rules apply to starting line-ups with eleven (11) players.)
- E. A team must have enough players to field a team at the designated starting time of their game or the umpire will call an official forfeit.
- F. Uniforms must consist of matching team shirts with numbers on either the front, back, and/or sleeves. If a team has more than one uniform shirt, a player may be allowed to wear either team shirt if approved by the Officer of the Day. However, players on the same team may not wear identical numbers. The ASA Uniform Rule will be superseded by ASA Rules related to blood stained uniforms and open wounds (replacement uniforms will not have to match).
- G. Any ASA-approved bat will be allowed. For a list of ASA-approved bats, see the ASA website at www.asasoftball.org. Anyone caught using an illegal bat, whether intentionally or not, will immediately be ejected from the game. If the game has completed three (3) innings of play, the player is suspended for the remainder of the game in question and the following scheduled game. There is no appeal to this rule.
- H. Each team is allowed two courtesy runners per game. Courtesy runner will be the player that made the last out.
- I. Homerun limit – 1 for C teams – 0 for D teams – if a C/D game then 0 homeruns.

- J.** If a player hits a foul ball or a homerun, a player from his/her team must immediately retrieve the ball.
- K.** In the event of a protest, protested play must present a valid photo ID or copy to a K-Town officer. ID must be on person or available within a permissible amount of time that does not interfere with the flow of the game. If protested player cannot produce a valid ID, that player will be deemed an illegal player and the game is forfeited.
- L.** The women's division will use the yellow 11" .44 core 375 compression softballs.

SECTION 11. FORFEITS

- A.** A team will forfeit a game for any of the following:
 - 1.** Failure to have and maintain a minimum of nine (9) players on the field.
 - 2.** Quitting in defiance of an umpire's decision.
 - 3.** Fielding a player who is ineligible on game day.
- B.** A fine for forfeited games will be set by the Executive Council prior to the start of regular season and announced at the Spring General Membership Meeting. Teams are ineligible to play if fines are not paid by check, certified check, or money order, by the start of their games the next scheduled week of play. After payment, a team may appeal their fine, in writing, to the Softball Council to have their money refunded.
- C.** A team may not be considered for the GSWS if fines are not paid.
- D.** A team with three (3) forfeits will be dropped from the league. Appeals for reinstatement may be made, in writing, to the Softball Council.
- E.** A team with more than two (2) forfeits will be declared ineligible for the GSWS participation. A team may plea a hardship case to the Executive Council to waive this rule.

SECTION 12. PROTESTS

- A.** All ASA protest rules will apply.
- B.** The official KSL protest must be filed in writing with the Open Division Commissioner or Officer of the Day within twenty-four (24) hours after the game in question. It must be accompanied by a protest fee (certified checks or money orders only) as set by the Executive Council and announced at the Spring General Membership Meeting. If the protest or appeal is granted, the fee will be retained by KSL.
- C.** Any protests will be heard by the Open Division Softball Council. Appeals of the protest decision may be filed in writing within five (5) days to KSL Executive Council. A majority vote of the Executive Council to uphold or alter the protest decision will be final.
- D.** A protest of a player and/or team's NAGAAA rating will be considered as an ASA eligibility protest and the protest fee applies.

SECTION 13. KSL CHAMPIONS AND GSWS REPRESENTATIVES

- A.** Each division of KSL will recognize Open Division League Champions/Co-Champions. Co-Champions are teams that finish in first place with the same win/loss record. No tie

- breaker will be used to determine a single champion for regular season champions. All teams must play in their respective division per NAGAAA Ratings.
- B.** The winner of the most regular season games in each division will be declared the KSL League Champion for that division. In case of a tie, there will be co-champions. If there is only one (1) team within a division, that team shall be declared the KSL League Champion for that division upon the completion of their regular season scheduled games.
 - C.** Participation in KSL and/or the GSWS will be determined by guidelines provided each year by KSL and NAGAAA. (Spring 2007 if accepted into NAGAAA)
 - 1.** KSL may send one (1) representative to the C Division and one (1) representative to the D Division of the GSWS as allowed by NAGAAA.
 - 2.** The regular season KSL League Champion for each division will be declared the GSWS representatives. If there are co-champions in the regular season, there will be a double elimination play-off between the co-champions and the winner shall be declared the GSWS representatives for that Division.
 - 3.** If a KSL Champion is ineligible by NAGAAA Guidelines, the second place team will represent KSL in the GSWS.
 - D.** Any team earning the right to represent KSL in the GSWS will be required to demonstrate “Financial Ability” and “Player Commitment” to participate by a deadline set by the Executive Council. Should a team be unable to demonstrate their ability to participate in the GSWS, the next highest team in the standings will have the opportunity to participate in the GSWS.
 - 1.** “Financial Ability” requirements will be set each year by the Executive Council based on league funding and the GSWS Host City.
 - 2.** “Player Commitment” requires a minimum of eight (8) players from the regular season roster attend the GSWS.
 - 3.** Failure of any KSL team to participate in the GSWS after meeting the qualifications and stating their commitment to participate will result in a financial penalty and probation to be established by the Executive Council.
 - 4.** Any NAGAAA fines will be incurred by the teams in violation.
 - E.** Any team earning the right to represent KSL in the GSWS must satisfy all other requirements for participation as may be established by NAGAAA, included but not limited to:
 - 1.** Teams may add up to four (4) eligible additional players, replacing active players on their rosters or filling empty slots, as long as no more than eighteen (18) players participate in the GSWS.
 - 2.** The team must meet current NAGAAA player and team rating guidelines.

SECTION 14. GREIVANCE/APPEAL PROCESS

- A.** The person or team in question must be challenged in writing by a current member of KSL to the KSL Commissioner or Open Commissioner.
- B.** The written challenge must state the name of the person or team in question, the reason for the challenge, and a specific list of charges that prompted the challenge.

- C.** The challenge must be presented to the KSL Commissioner for a challenge of any Executive Council member(s), or to the Open Commissioner for a challenge within the Open Division, for presentation to the Softball Council. (All subsequent references to the Commissioner in the Article shall be interpreted as the KSL Commissioner or Open Commissioner as appropriate to the challenge, except that the KSL Commissioner shall not preside over any meeting in which the KSL Commissioner is the person being challenged, in which case the Open Commissioner shall preside.)
- D.** The Commissioner will call a meeting of the Softball Council and notify the Softball Council, the person or team representative of the team in question, and the person issuing the challenge at least five (5) days before the meeting as to the date, time, place, and reason for the meeting.
- E.** The Commissioner will preside over the meeting. The person issuing the challenge will read his or her challenge. The person or team representative of the team being challenged will respond to the challenge after such reading is finished. There will be a maximum of thirty (30) minutes allowed for questions and comments from the Softball Council. The person issuing the challenge and the person or team representative for the team being challenged will both leave the room for a maximum of thirty (30) minutes to allow for discussion by the Softball Council. At the end of the discussion by the Softball Council, the Softball Council will vote by secret ballot to determine whether the person or team in question is in violation of KSL Guidelines.
- F.** A person or team will be considered in violation if 75% of the Softball Council in attendance votes in favor of the challenge. The specific penalty assessed for the violation will be determined by the nature of the infraction, based on the KSL Constitution and Open Division Rules and Regulations. Possible penalties include, but are not limited to, reprimand, probation, suspension for a period not to exceed five (5) games, severe suspension lasting from six (6) games to the end of the season and a year on probation, expulsion, removal from office, ineligibility for membership or ineligibility to compete in a particular subdivision. The period of time associated with the penalty, if applicable, will be determined at the time the penalty is assessed.
- G.** At the end of the vote tabulation by the Commissioner, the Commissioner will assemble all persons involved and the decision of the Softball Council will be presented.
- H.** Any person or team declared ineligible for membership will remain so until they petition the Executive Council for reinstatement.
- I.** Any person or team declared ineligible for membership may petition the Executive Council for reinstatement by filing such a petition with the KSL Commissioner before said person or team begins KSL play. Any reinstatement will follow the grievance/appeal process guidelines above, except the person issuing the challenge need not appear.
- J.** If a person or team being challenged does not cooperate with the guidelines stated above, that person or team shall be considered ineligible for membership for the rest of the season.
- K.** If the person issuing the challenge does not cooperate with the guidelines stated above, the challenge will be dropped and that person issuing the challenge will be suspended for a period to be determined by the Executive Council.

THE CONSTITUTION OF THE K-TOWN SOFTBALL LEAGUE

(April 2008)

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ARTICLE I – NAME OF ORGANIZATION

The name of the organization shall be the K-Town Softball League (KSL), after this referred to as “KSL” or the “Organization”. The Organization may comprise two (2) separate divisions – an Open Division and a Women’s Division. Each Division may adopt Rules and Regulations for its division and function independently of each other. The Open Division and the Women’s Division may be further divided into subdivisions based on competition levels and determined by the teams of the Division. Each subdivision may establish Rules and Regulations for its subdivision upon approval by the entire division. KSL is a nonprofit corporation.

ARTICLE II – OBJECTIVES

The objective of the Organization is to promote amateur athletics with *special emphasis* on the participation of the gay, lesbian, bisexual, and transgender community in an atmosphere of friendly competition. In an effort to promote gay athletics, there is a limit of two (2) heterosexual players per roster (per NAGAAA guidelines). Honesty, good sportsmanship, and integrity are important.

ARTICLE III – MEMBERSHIP

Any person who wishes to support the stated objectives of the Organization may become a member by satisfying the membership requirements set forth in the KSL Open Division Rules and Regulations or Women’s Division Rules and Regulations. All members of KSL are encouraged to support and participate in the local gay community activities, especially KSL functions.

ARTICLE IV – SOFTBALL COUNCIL

The KSL Softball Council shall be defined as either the Summer Softball Council or the Winter Softball Council. Any reference to Softball Council in KSL documents shall be interpreted to refer to whichever Council, Summer or Winter, is in session and duly authorized under this article.

The Summer Softball Council term shall be from the commencement of the annual Spring General Membership Meeting through August 31 each year. The Winter Softball Council term shall be from September 1 until the commencement of the next annual Spring General Membership Meeting.

The Summer Softball Council shall consist of the members of the Executive Council (see Article V) and a team representative, appointed by the team or team sponsor, for each team participating in the KSL Spring Season. To be considered a participating team, an initial roster and team fee must be submitted to KSL for the Spring Season. Executive Council members or their proxy shall have voting rights as specified in Article V. Each Summer Softball Council team representative or designated proxy shall have one vote in representing his or her team in all decisions regarding KSL policies made at all meetings between the annual Spring General Membership Meeting and the end of the Summer Softball Council term (August 31).

The Winter Softball Council shall consist of the members of the Executive Council. Each Winter Softball Council member shall have one vote in all decisions regarding KSL policies made at all meetings between the end of the Summer Softball Council term (September 1) and the annual Spring General Membership Meeting.

The Softball Council shall have the following duties and responsibilities:

- a.** Attendance at all duly scheduled KSL meetings.
- b.** Collection of fees and fines from teams, members, and sponsors.
- c.** Be familiar with both the Constitution and each Division's Rules and Regulations.
- d.** Other duties, as determined by the majority of the KSL Executive Council that may be necessary for the efficient administration of the organization.

ARTICLE V – EXECUTIVE COUNCIL

The Executive Council shall consist of the following elected officers with their respective responsibilities:

A. Officers

1. Commissioner

The Commissioner shall:

- a)** Preside at all regular and special meetings of the Organization.
- b)** Attend all Open and Women's Division meetings.
- c)** Assist the Treasurer in preparation of the budget.
- d)** Serve as an authorized guarantor of KSL financial transactions.

- e) Establish such committees as may be necessary for the efficient administration of the Organization.
- f) Plan for elections and staffing of the election booth.
- g) Not vote in meetings except to break a tie.
- h) Be responsible for the administration of any Fall Softball League sponsored by KSL.
- i) May attend all NAGAAA meetings. If the Commissioner cannot attend, the Executive Council may select a replacement.
- j) Administration of fundraising on behalf of KSL.
- k) Pursue corporate sponsorship on behalf of KSL.
- l) Have such duties as may be necessary to carry out the provisions of this Constitution.

2. Treasurer

The Treasurer shall:

- a) Prepare a budget.
- b) Maintain financial records.
- c) Serve as an authorized guarantor of KSL financial transactions.
- d) Present regular financial reports to the KSL Commissioner, Open Commissioner and Women's Commissioner.
- e) Monitor and/or maintain tax-exempt status and legal status of the Organization.
- f) Attend all Open Division and Women's Division meetings.
- g) Have one vote on all league, each Division, and Executive Council matters.
- h) Attend the NAGAAA Winter and Summer meetings. If the Treasurer cannot attend a NAGAAA meeting, the Executive Council may select a replacement.
- i) Serve, if possible, as a committee member of the NAGAAA Open and Women's Division Financial Committees.
- j) Perform other such duties as the Commissioner may designate.

3. Assistant Commissioner – Women's Division

The Assistant Commissioner/Women's Division shall:

- a) Be recognized as the Women's Commissioner for all NAGAAA and KSL Women's Division responsibilities.
- b) Preside over all meetings of the KSL Women's Division.
- c) Preside over any meetings of KSL in the absence of the Commissioner in years ending with an odd number.
- d) Have one vote in all league and Executive Council matters, except when presiding over any KSL meeting, the Women's Commissioner will not vote except to break a tie.
- e) May attend all NAGAAA Winter and Summer meetings.
- f) Serve as an authorized guarantor of HSL financial transactions.
- g) Perform other such duties as the Commissioner may designate.

4. Assistant Commissioner – Open Division

The Assistant Commissioner/Open Division shall:

- a) Be recognized as the Open Commissioner for all NAGAAA and KSL Open Division responsibilities.
- b) Preside over all meetings of the KSL Open Division.
- c) Preside over any meetings of KSL in the absence of the Commissioner in years ending with an even number.
- d) Have one vote in all league and Executive Council matters, except when presiding over any KSL meeting, the Open Commissioner will not vote except to break a tie.
- e) May attend the NAGAAA Winter and Summer meetings.
- f) Serve as an authorized guarantor of KSL financial transactions.
- g) Perform other such duties as the Commissioner may designate.

5. Secretary – Open Division and Women’s Division

The Secretary of each division shall:

- a) Notify their Division’s Softball Council members of the annual Spring General Membership Meeting, Board Meetings, and any Divisional meetings.
- b) Maintain the minutes of all meetings in their respective division. In a combined league or Executive Council meeting, the KSL Commissioner will designate the Recording Secretary.
- c) Have one vote on all league, respective Division, and Executive Council matters.
- d) Prepare a sufficient number of ballots for elections and have copies of rosters available.
- e) Perform other such duties as the Commissioner may designate.

6. Parliamentarian – Open Division and Women’s Division

The Parliamentarian of each division shall:

- a) Advise the KSL Commissioner and respective Division Commissioner on all matters of procedure in accordance with the KSL Constitution, Robert’s Rules of Order, and respective Division’s Rules and Regulations. In a combined league or Executive Council meeting, the KSL Commissioner will designate the presiding Parliamentarian.
- b) Maintain an official record of the Constitution, the Rules and Regulations and Amendments thereto.
- c) Have one vote on all league, respective Division, and Executive Council matters.
- d) Perform other such duties as the Commissioner may designate.

B. Elections and Terms of Office

The Executive Council shall decide the time and place for the election of officers. Any person wanting to run for election must be a current member of KSL in good standing and must be nominated by another current member of KSL also in good standing. All nominations for officers must be submitted in writing to the KSL Commissioner or the Assistant Commissioner of their respective division on the date determined and announce during the league meeting.

The membership shall be provided a notice of the election of all open offices and candidates running for each office before the election. Each member of the Organization may cast one vote for the KSL Commissioner and Treasurer. Each member of the Organization may cast one vote for each office in his or her respective division.

Open Division Executive Council members will oversee the casting of ballots in the Women's Division and the Women's Division Executive Council members will oversee the casting of ballots in the Open Division. Any Executive Council member running for election as KSL Commissioner or Treasurer may not oversee the casting of ballots.

The term of office for all offices will be two (2) years. The term for all offices will be January 1 through December 31. The KSL Commissioner, Assistant Women's Commissioner, and the Parliamentarian will be elected for even years. The Open Assistant Men's Commissioner, Treasurer, and Secretary will be elected for odd years. Any Executive Council office or position that shall become vacant before a term's completion shall be filled by a majority vote of the Executive Council at a special meeting.

All votes cast for the election of officers shall be counted in an open forum of the Softball Council to be held the same day of the election. Any member of the Organization shall have the right to be present at such forum and witness the counting of the votes for the election of officers of the Organization. The officers of the Open division shall count the votes cast in the Women's Division and the officers of the Women's Division shall count the votes cast in the Open Division. No officer may count votes if they are running for election as KSL Commissioner or Treasurer in the current year.

The designated KSL Secretary shall, immediately after the counting of the votes for the election of officers, record the total number of votes cast for each candidate. The candidate receiving the most votes shall be declared the winner of the election for such office. The designated KSL Secretary shall affix his or her signature to the results of such election of officers.

Any office that does not have a candidate receive greater than 50% of votes cast shall have a run-off election between the top two (2) candidates. It shall be the duty of the Secretary of such Division to notify all coaches of the run-off of such Division at least five (5) days prior to the run-off election. A ballot without a clearly marked selection shall be considered invalid, and not counted as a Vote For or Against.

ARTICLE VI – OFFICIAL COMMUNICATION METHODS AND PROXIES

Any reference in KSL documents that requires submission in writing shall be deemed to include physical paper, electronic mail (e-mail) or facsimile (fax). In the interest of efficient operation of the Organization, the KSL Executive Council may, in its sole discretion, opt to hold any KSL meeting or call for a vote in person, via e-mail, or conference call.

KSL will recognize the designation of a proxy (not to include elections), provided that it is properly submitted in writing to the presiding officer. When executing a proxy, an KSL Executive Council member may only designate another Executive Council member; a team representative may only designate another member of his or her own team.

ARTICLE VII – MEETINGS

An annual Summer and Winter Executive Council meeting shall be held as a forum for interaction and planning of activities. The annual Summer and Winter Executive Council meetings shall include all elected officers. At the Winter Executive Council meeting, the newly elected officers shall be duly installed. Five (5) officers shall constitute a quorum for any such meeting.

A General Membership meeting of the Organization shall be held in the Spring of each year. The Division Secretaries are to notify all members of the date, time, and place of such meeting. At the Annual Summer General Meeting, the Constitution and Rules and Regulations previously approved by the Winter Softball Council will be distributed. No quorum shall be required for any such meeting.

Special meetings may be called at any time by the KSL Commissioner or by a majority of the Softball Council. The designated Secretary shall notify each member of the Softball Council no fewer than five (5) days before any such meeting. The notice shall specify date, time, place, and purpose of the meeting. More than 50% of the membership of the Softball Council shall constitute a quorum for any such meeting.

Any member may attend any meeting of the Organization and may participate in an open forum. Only members of the Softball Council or designated alternates may participate in the discussion and vote of a motion. Any member of the Organization may attend any Board Meeting (of members of the Executive Council), but may not participate. The attendance shall be an observance capacity only.

The KSL Executive Council, in its sole discretion, may declare any meeting mandatory. Any team that fails to send a representative to a mandatory KSL meeting will be assessed a fine, the amount which will be determined each year by the Executive Council and announced prior to the Spring General Membership Meeting. The fine must be paid to KSL before that team will be allowed to play its next KSL scheduled game.

ARTICLE VIII – SOFTBALL RULES

The softball rules shall be presented at the Annual Summer General Meeting. Changes to the Rules and Regulations may be made as necessary. Any change shall require the affirmative votes of not less than 75% of the Softball Council members from each respective division (Open and/or Women's Division). Rules changed during the season will become effectively immediately, unless otherwise specified.

ARTICLE IX – NATIONAL SPORTS ALLIANCE

The Organization shall be a member of a national sports alliance, such as North American Gay Amateur Athletic Alliance (NAGAAA) whose goals and objectives are similar to those of the Organization. Any membership fees of such national sports alliance shall be paid by the Organization.

ARTICLE X – FEES AND EXPENSES

Executive Officers and Softball Council members shall not receive any compensation or remuneration for their services to the Organization. However, necessary and reasonable expenses incurred on behalf of the Organization by any Executive Officer or Softball Council member may be paid by the Organization subject to the approval of the Executive Council.

ARTICLE XI – AMENDMENTS

Amendments to this Constitution may be made as necessary. Any Amendment shall require the affirmative vote of not less than 75% of the total membership of the Summer Softball Council. Amendments will become effective immediately, unless otherwise specified.

ARTICLE XII – GRIEVANCE/APPEAL PROCESS

The Softball Council may declare any person or team in KSL in violation of KSL Guidelines if that person or team exhibits behavior detrimental to the best interests of KSL. The person or team would be in violation only after the guidelines as stated in respective Division's Rules and Regulations are followed.

Any penalty enacted by the Softball Council may be appealed in writing within three (3) days to the Executive Council. A majority vote of the Executive Council to uphold or alter the decision of the Softball Council shall be final.